



PRIMER on the CCBI Lodgment Fee

CCBI Board Resolution No. 4, s. 2017

Resolution to generate fund through collection of Ten Pesos (PhP 10.00) for every Formal Entry (Consumption, Warehousing, Transit) Filed and Lodged by a customs broker-member via the Value Added Service Providers

Memorandum of Agreement between CCBI and VASPs

Engaging the services of VASPs for the implementation of CCBI Resolution on lodgment fee.

STEPS IN THE PRE-PAYMENT OF THE CCBI LODGMENT FEE

1 Go to the nearest BDO branch, deposit a minimum of One Thousand Pesos to the CCBI Savings Account Number: **004530243039**



If you are using more than 1 VASP, please make separate deposit for each. For reference, see the Sample BDO Deposit Slip.

2 Send a copy of your deposit slip to CCBI Secretariat (fax or email) indicating the VASP, broker's name and TIN. CCBI will issue O.R. for your payment and it will be sent by mail or you may pick-up at THE CCBI office.

3

CCBI will encode/upload the payment to the VASP's payment gateway; lodgment fee will be debited for each formal entry submitted to the E2M platform.

4 The VASP will send a monthly ledger of all formal entry lodgment, showing both positive and negative balance.



In the event that the Prepaid Fund is not sufficient, VASP will continue to submit the formal entries to E2M and record the transaction in the system for CCBI monitoring. CCBI will send SOA to the customs broker-member for fund replenishment.



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