



Republic of the Philippines
Department of Finance
Bureau of Customs
1099 Manila

July 12, 2018

CUSTOMS MEMORANDUM ORDER (CMO)
NO. 10-2018

**SUBJECT: IMPLEMENTATION OF ENHANCED GOODS DECLARATION
VERIFICATION SYSTEM (EGDVS)**

Section 1. Coverage.

This Order shall initially cover the implementation of EGDVS at the Port of Clark, Port of Subic and Port of Batangas involving goods declarations processed at the Formal Entry Divisions (FED) or its equivalent unit.

Section 2. Objectives.

- 2.1 To randomly assign appraisers and examiners to a given goods declaration.
- 2.2 To provide brokers and importers actual updates on the status of their respective goods declaration.
- 2.3 To minimize the chance of corruption by zero-contact policy.




Section 3. Operational Process.

- 3.1 The VASP or AIP shall send the E2M filed goods declaration/entry thru web-service to the EGDVS.
- 3.2 The broker shall log-in to the EGDVS with their authorized username and password. The Broker shall retrieve the filed goods declaration to EGDVS then attach the required supporting documents. The broker must submit the hardcopy of the filed goods declaration to the Entry Processing Unit (EPU) or any equivalent unit assigned to receive the documents.
- 3.3 Upon receipt of the registered E2M goods declaration and its supporting documents, the Customs Officer of the EPU or equivalent unit shall conduct preliminary verification/comparison of the hard copy and the attached documents against the filed goods declaration in the EGDVS. Once verified, the Customs Officer shall click the 'Start

Assign' button, then submit the documents to the Office of the Chief, FED or its equivalent unit.

- 3.4 The examiner shall log-in to the EGDVS. Once logged in, the examiner shall check and acknowledge the assigned goods declaration in EGDVS then retrieve the documents from the office of the Chief, FED or its equivalent unit. The examiner shall verify and meticulously compare the submitted hardcopy of the goods declaration and attached documents submitted to EGDVS. After verification, the examiner will process the goods declaration in the E2M and update the status of the declaration through EGDVS.
- 3.5 The appraiser shall log-in to the EGDVS, check and acknowledge the assigned goods declaration in the EGDVS, process the goods declaration in the E2M and update the status of the declaration in the EGDVS.
- 3.6 The examiner and appraiser from the FED or its equivalent unit shall log-in individually to the EGDVS daily with the cut-off time until 9:00 AM only, in order to determine the goods declaration assigned to them on that day. Once logged-in, a dashboard shall appear in the screen indicating the goods declaration number (SAD No.) individually assigned to each appraiser and examiner, together with the attached documents
- 3.7 In case additional documents are needed, the assigned examiner or appraiser will notify the BOC stakeholders thru EGDVS system by filing up the "remarks" section of the EGDVS. The broker/importer will submit the scanned copy (PDF, PNG or JPEG file) of the additional documents thru their EGDVS system account, while the hardcopy will be submitted to the Customs Officer of the EPU or its equivalent unit who in turn will be forward the same to Chief FED or its equivalent unit.
- 3.8 EGDVS facility will be available via web service, at: egdvs-broker.customs.gov.ph.
- 3.9 Failure to comply with the provision of this CMO may be grounds for administrative and disciplinary action against any erring Customs personnel as provided under existing rules and regulations

Section 4. Effectivity. This Order shall take effect immediately after completion of the fifteen (15) day publication.



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ENHANCED GOODS DECLARATION SYSTEM (EGDVS) FLOW

